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Ofsted Number – EY554575
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September 2026 Newsletter



Dear Parents and Carers,

We would like to wish a warm welcome at the start of the new term to all our new and existing parents.

The Alverbridge team

DIARY DATES Autumn Term

Nursery Closures (ALL children)

Staff Training Days : Thursday 5th November
Tuesday 23rd February
Friday 11th June

Christmas Annual Closure: 25th December to Friday 1st January (Bank holiday)
Note we close early on December 24th at 4pm

The Nursery is closed on all bank holidays: Friday 26th and Monday 29th March,
Monday 3rd and 31st May, Monday 30th August.



Term time Children (all dates inclusive – yes we are closed earlier for summer than schools)

Half term Holiday: Monday 26th October to Friday 30th October
Christmas Holiday: Monday 21st December to Monday 1st January
February half term: Monday 15th February to Friday 19th February
Easter Holiday: Friday 26th March to Friday 9th April
May Half term: Monday 31st May (Bank Holiday) to Friday 4th June
Summer holidays: Tuesday 20th July onwards

Parents evenings

Thursday 15th October & Wednesday 7th July

Family Sessions

Friday 9th October – Family Man Session
Christmas Party Morning and Afternoon Parties Friday 18th December
Christmas Show (Swan room only) – Date TBC
Monday 18th January – Grandparents session
Thursday 11th March – Ladies Day
Friday 16th July 1pm – Family Sports afternoon (the nursery closes from 1pm for this event)



PHOTOGRAPHER: The photographer will be at nursery to take pictures of children on Friday 18th September from 8am to 2pm. Pictures will be taken under shelter in our outside playgrounds. If you would like a picture of your child, please email us on ManagementTeam@alverbridgenursery.org.uk and we will book you a timeslot.

HELP NEEDED The nursery needs to demolish our playground shed to make way for an exciting new building (see our next newsletter). Weather permitting, we would like to do this on Saturday 19th September, we are looking for a small team of volunteers willing to come and break it down and book tip trips to get rid of the wood. No children please. Please speak to Dawn or email Admin@AlverbridgeNursery.org.uk if you could help us. We will finalise details when we know who can help and their availability.



REMINDERS



Please use the public parking around the nursery to pick up and drop off your children.

The car park to the side of the nursery is for STAFF ONLY, they arrive and leave throughout the day, please do not wait/park here as it blocks their access making them late.

The car park opposite the Swan Room entrance is for the Dentist Staff, please do not upset our neighbours by waiting/parking there. Regular Iceland trucks have to fit through the narrow road in front of this entrance there is no room to safely wait here.

!!Please let family members and friends collecting and dropping off your children know where they should NOT park !!!

- Nursery opening times

The nursery opening hours are 7.30am until 8.00am (for a breakfast club session) then 8.00am-6pm (we unfortunately cannot take children outside of these times due to insurance restrictions).

- **Could all parents please ensure that they do not arrive before their child's allotted start time to help us maintain our correct ratios**

- **!!! All children MUST be collected BY 6.00pm !!!**

Some of our staff may have been at work since 7am, and the nursery needs to be tidied prior to them leaving work so it can be cleaned thoroughly overnight, please consider our staff's well-being by collecting your children on time.

- **Please remember to name any coats, hats, lunch boxes**

- Please remember to let us know if there is a change in your circumstances, especially a new phone number as we need to be able to contact you or your emergency contact.
- Please pass any medication/inhaler to a member of staff, do not leave in your child's bag. Ensure that they are labelled with the prescription label.

- If your child brings a packed lunch, please do not put too many items in their lunch boxes some children are struggling to eat their food in the time allocated for lunch
- Headlice – please do check your children's hair regularly for any headlice.
- In accordance with new nutrition guidelines we are no longer encouraging parents to bring in birthday cakes or sweets on their child's birthdays. Unless you have told us otherwise, we will celebrate their birthday with a birthday crown, card and singing to them on their special day.
- We have 'Bags of support' available to borrow, these bags can support you with issues such as potty training a new baby, teeth brushing etc.



[Tapestry](#)

We love to share the latest photos of the children's adventures at Alverbridge. If you do not have access to our tapestry system, please let us know so we can reactivate it.

We will regularly upload photos of the children sharing our memories of their time at nursery. Please note that during the day our priority is to spend time actively playing with the children. Our practitioners take this part of their job home to write up in their time outside the nursery, as a result we give them up to 10 days from the picture being taken to find time to share their special memory with you

[Overdue Invoices](#)

Our invoices should be paid during the month that they are received, regular payment helps our cash flow greatly. If you have not yet received an invoice or if you would like to pay a regular monthly amount, please contact Nicole on Admin@AlverbridgeNursery.org.uk Likewise please always get in touch if you need to discuss any problems with making payments.

[Funding](#)

All parents hoping for working parents funding from January must apply prior to the middle of December to ensure that their code is available by the 30th December. Applications are made on <https://beststartinlife.gov.uk/childcare-early-years-education/15-and-30-hours-support/working-families/how-to-apply/> if you would like help applying for this or any other funding please speak to a member of staff or email Nicole.

[Holiday entitlement \(can be used for holiday/sickness\)](#)

Full time children (attending 51 weeks a year) get a 2 week's holiday from paying for the unfunded hours. Our holiday year runs from September to the end of August. You cannot carry over holiday. Any remaining holiday entitlement is listed at the top of your invoice each month. As we knock off money from your bill you will see the remaining holiday entitlement reduce by that quantity of hours we have deducted from your normal weekly bill. Please ensure you book any holiday at least a week in advance via email on Admin@AlverbridgeNursery.org.uk or by replying to an invoice.



If you have no holiday entitlement left, please still let us know about your plans, we will deduct the cost of the food from your invoice if you tell us 2 weeks before giving us time to cancel it.



Ring us if your child is absent, either before if it is planned, or within one hour of the time the child would have been expected in if it is unexpected. Local Safeguarding Partners' guidance means a member of the management team will call a parent to find out if everything is ok, if we haven't heard from you.

Poorly Children

Please remember that if your child is poorly enough to need Calpol to reduce their temperature throughout the day, it would probably be in the child's best interests to be at home with a family member to look after them. Please do not send your children to nursery if they have flu, help keep our nursery open over the coming months and keep our staff and children flu/covid free.



Thank you to our Committee members

Alverbridge Nursery is a charity, it is managed by Dawn, but she is supported by a voluntary committee of parents who act as the trustees of the Nursery. If you would like to know more about getting involved, please talk to Dawn.

We would like to thank the fantastic group of parents who have been involved in fund raising and supporting the nursery this year, we couldn't do it without your support.



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or for virtual tours and staff information our website is
<https://alverbridgenursery.org.uk/>